

# Training Material

November 14, 1942

SUBJECT: Training Directives

TO: Earle L. Johnson  
National Commander  
Washington, D. C.

1. The Training Section of Civil Air Patrol has issued 30 Directives from January 5, 1942 to April 8, 1942. These directives are very well gotten up and are mostly general in scope.

2. In the Squadrons, if the Commander is enthusiastic about a subject, he will find a good instructor and give a very thorough course in that subject. In many instances, they give twice the time set up for the course. This is highly desirable, but it does not make for a standardized method of training.

3. Therefore, it is recommended:

a. That as many new subjects be prepared, by getting suggestions from the field, with outline on how they would do it. We, at Headquarters, supplement it or take what is of value as part of our National Program. Then, an examination be given on the subject, on the basis of "True or False" or "Multiple Choice".

b. That Training Directives should follow pre-induction-lines, such as Physical Training, Drilling, Specialists, or any subjects of value to our war effort, using as a base the methods adopted by the War Department and the U. S. Office of Education, which includes using movies and slides when available. This type of training is always a great help to the man going into the service. Our big problem is to prepare our organization for the big job that is ahead.

c. That those of our officers interested in this part of the work, review these directives issued, adding to them where necessary. Then preparing an outline using the Dewey Decimal System for the additional material that is gotten out.



## TRAINING DIRECTIVES

- # 1 --- Military Courtesy. 3 hours.
- # 2 --- Infantry Drill. 20 hours.
- # 12 --- Reviews and Inspections. 2 hours.
- # 19 --- Leadership and Exercise of Command. 3 hours.

References: FM 21-50, FM 22-5, FM 21-5, FM 1-60, TM No. 5.

At least 1 hour per week. Inasmuch as these subjects are related they should all be tied in as one. See that all new members are brought up on this part of the program, especially # 1 and 2. Give all men an opportunity to give commands. Training on voice. Command in unison. They should, also, be drilled with arms. Add to this a Directive on Firearms, Pistols, Rifles, Shotguns and Firing practice. This should all be done through the Police, Sheriff, State Police or the Military for proper supervision.

- # 3 --- Civilian Defense Familiarization. 2 hours.
- # 7 --- Protective Concealment. 2 hours.

Reference: OCD Text.

2 hour review. A directive on concealment in all phases. 6 hours.

- # 4 --- First Aid Course for Civilian Defense. 20 hours.

Reference: Red Cross First Aid Textbook.

10 minute review once a week on some phase of First Aid, particularly, pressure points--shock, unconsciousness, fractures. Maintenance of First Aid Kits and equipment, seeing that a good flashlight and knife are part of this equipment.

- # 5 --- Interior Guard Duty. 4 hours.

Reference: FM 26-5.

Every member should have 1 hour per month, at least, and know his General Orders.

- # 6 --- Defense Against Gas. 6 hours.

Reference: OCD "Protection against Gas."

A review of course followed out with the use of gas mask design and operation. Use Army Texts and symbols. Provide with sniff kits as manufactured by Northam Warren Corporation, Stamford, Connecticut, that odors can be identified.

- # 8 --- Crash Procedure. 6 hours.

Very important. A survey of each squadron airport and equipment

available. A monthly inspection report made out, same as Insurance Companies use, and mail them to Wing office.

Method of Policing--who to notify. One crash drill per month on every airport or field from which ships fly.

- # 9 --- Organization of the Army. 3 hours.
- # 11 --- Organization of the Army Air Forces. 2 hours.

References: CAP Training Manual # 1, CAP Training Manual # 3.

Group meetings which are held, generally, 1 per month. A 15 minute talk as the Army is today, branch by branch, especially the Air Force Organization, which is now complete.

- # 13 --- Air Navigation. 15 hours.
- # 15 --- Operations Orders. 1 hour.
- # 22 --- Aviation Communications. 8 hours.
- # 29 --- Military Correspondence. 2 hours.

References: Civil Aeronautics Bulletin # 24, TF 1-550, TF 1-328, TF 1-204, TF 1-327, TF 1-548, TF 1-546, TF 1-544, TF 1-330, TF 1-290, TF 1-206, TF 1-207, TF 1-326, TF 1-486, FM 1-45.

Should be standard C. P. T. course, including celestial navigation, using movies when available. It is in this course that radio, landing procedures, towers, air regulations and code should come.

- # 17 --- Primary Flight Training Missions. 15 hours.

Wing Adjutant issue request for copies of all written orders issued by the Squadrons. This would alert them and put squadrons on beam to follow through. Probably 20% of the Squadrons follow S. O. P.

- # 16 --- Terrain Familiarization. 5 hours.
- # 21 --- Map and Aerial Photograph Reading. 5 hours.

References: TF 1-138, TF 1-245, FM 21-25.

Photography basic and aerial, mapping and sketching, consisting of minimum of 10 hours.

- # 18 --- Meteorology. 15 hours.

References: Civil Aeronautics Bulletin # 25, TF 1-545, TF 1-133.

1 hour review per month for all Squadrons. Get permission from the Washington Weather Bureau that good CAP members, who show particular aptitude for Meteorology, be assigned 1 - 6 hour shift in the Weather Bureau for training.

- # 23 --- Basic Flight Training Missions. 15 hours.
- # 24 --- Observation & Reconnaissance Aviation. 10 hours.

References: TF 1-506, TF 1-536, TF 1-490.

A current recheck or report to Wing office on these Directives. See that recruits follow through on these; that crews are mixed up; that maximum training can be gotten on missions. See that reports are properly made; a critique held after each mission. Headquarters to check and grade reports.

# 25 --- Advanced Flight Training Missions. 20 hours.

References: FTM-25, TF 1-492, TF 1-330, TF 1-290, TF 1-240.

Same procedure as in # 23 & 24, only check more closely.

# 26 --- Special Flight Training Missions. 20 hours.

References: TF 1-329, TF 1-400.

Pilot requirements should be reduced to 100 hours. Should be at least one of these missions per week per flight, adding, of course, Radio Communications and training that will aid Coastal Patrol. Always a critique.

# 27 --- Airplane Inspection. 6 hours.

15 minutes per month for all personnel that they will become familiar with the forms and the airplane. This will produce thoroughness.

# 28 --- Duties of Servicemen. 5 hours.

An oral examination, which would serve as a review per month and a careful check that all recruits have taken the course.

# 30 --- Physiological Aspect of Flying and Maintenance of Physical Fitness. 5 hours.

A careful review for those who have had course. Lecture at group meeting on this subject by a Flight Surgeon. The physical fitness program could be built into this Directive.

BY:

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